

COUNCIL MEETING (REGULAR)

July 3, 2024

The Council of the Town of Monon met for a regular meeting on **Wednesday, July 3, 2024**, at the Monon Town Hall. Members present were President Ken Hickman, Ron Benakovich, Toni Onken, Chris Franklin and Jamie Myers. Also present were Attorney Rebecca Trent, Town Marshal/Street Commissioner Roger Young and Clerk Treasurer Annette Sipkema.

President Hickman started our regular meeting @ 6:30 pm and led everyone in the Pledge of Allegiance followed by a moment-of silence.

MINUTES, PAYROLL, BILLS & CLAIMS:

Minutes: Chris Franklin made a motion to approve the REGULAR meeting minutes from June 5, 2024. Jamie Myers seconded the motion. The motion carried.

Payroll, Bills & Claims: President Ken Hickman asked if all members had reviewed the claims and payroll.

Jamie Myers made a motion to accept the bills – claims – payroll.

Toni Onken seconded the motion. The motion carried. **\$313,272.82.**

MONTH END RECONCILIATION REVIEW / SIGN OFF: President Hickman signed off on the July bank reconciliations. Council Members signed off on the July month end balances.

VISITORS: SEAN GARRETT, FIRE CHIEF, since the last meeting there has been a change in the number of turn out gear sets needed. At this time, only seven sets are required. Chief Garrett inquired if the Council would prefer that he reduce the # of sets or go ahead and purchase the eight as originally requested. Chief Garrett has spoken to the company and the extra set would be held until the position is filled. At that time, the new firefighter would be fitted for the gear. Chief Garrett said that he would also inquire with the township trustee before he proceeds with the purchase. The Council inquired if there are any replacement prospects at this time. Chief Garrett said that currently they have two people interested in joining the department. Chief Garrett explained that buying in "bulk" does provide a discount that would not apply to the purchase of one set at a time. Clerk-Treasurer (C-T) Sipkema stated that if the Council wishes to purchase the sets in full there is funding that can be used in the American Rescue or EDIT Fund. After discussion, Jamie Myers made a motion that Chief Garrett purchase the eight sets outright and that the amount of \$19,170.04 be paid in full out of the American Rescue Fund. Ron Benakovich seconded the motion. Motion carried.

UNFINISHED OR DEFERRED BUSINESS:

COMMONWEALTH ENGINEERING...C-T Sipkema shared information received from Robert Bellucci and stated that the information she rec'd was forwarded to the Council for their review. C-T Sipkema said that the IDEM Permit Application has been signed by President Hickman and once Consultant Standish signs the application it will be sent back to Commonwealth for submittal. C-T Sipkema asked the Council to consider a date that would work for them to meet with Commonwealth and IDEM. After discussing with the Council, President Hickman stated that the evening of Wednesday, July 17th would work best for them. The Council also requests that Commissioner Davis be invited to this meeting.

PROPERTY CLEAN UPS.... Marshal Young stated that he received an estimate to remove the two accessory buildings at 103 N Arch St. This estimate was below the amount that requires council approval, so he has gone ahead and requested that the contractor add this to their schedule. He is still waiting for confirmation on the date. President Hickman shared that he has also received numerous complaints regarding a property on Meridian Rd. and that there is a detached garage in the 400 block of Arch St that is in disrepair. Council Member Myers shared multiple properties throughout town that he has seen that are in need of attention. Commissioner Young stated that he has requested that the deputies take a more proactive stance on identifying and notifying property owners who are in violation. Member Myers requested that the property notification spreadsheet be updated more frequently. Commissioner Young will also work on the notification letter to make the process clearer for the property owners.

STAFF REPORTS:

TOWN MARSHAL/STREET COMMISSIONER ROGER YOUNG...1. Marshal Young has been reviewing budget needs for next year, scheduling mid-year training and starting evaluations.

STREET COMMISSIONER ROGER YOUNG....1) Reported that there was a sinkhole at Lincoln &

Harris that the crew has been working on repairing along with Accu-Dig. 2) Reported that the paint has started chipping on the water tower on 3rd St. C-T Sipkema will report this to Utility Services. 3) During hydrant flushing it was discovered that there are four hydrants would not open. These have been covered with a black trash bag while they are being worked on. The hydrant at Vanguard Aftermarket was recently hit and destroyed, parts have been ordered for repair. 4) There were issues with the lift station on Dorothy St.. Commissioner Young has requested quotes to modernize this station. 5) The wall has been removed in the meeting room. Tribbett Electric is to come in to remove the electrical that was within the wall cavity. There is also some work that needs to be done to match up the ceiling and flooring of the rooms. Commissioner Young is working on estimates for new laminate flooring and the ceiling work. 6) Commissioner Young proposed that the council consider getting rid of the street sweeper as it is in very poor condition. Member Franklin agreed that the sweeper was in very bad condition when he was an employee of the town.

Chris Franklin made a motion to scrap the street sweeper. Toni Onken seconded the motion. Motion passed.

CLERK-TREASURER ANNETTE SIPKEMA... 1. Budget Workshop will be held on Wednesday, July 10th @ 6:30 p.m. 2. Budget Public Hearing is scheduled for September 4, 2024 at 6:15 p.m. and the Adoption Hearing will be on October 2nd, 2024 @ 6:15 p.m. 3. Rebecca Droski has resigned from her cleaning position. 4. C-T Sipkema stated that new chairs for the meeting room would run about \$2,000. C-T Sipkema suggested that we wait and see how we are on the budget once the repairs to the meeting room and new town hall are completed. 5. Driveway Permits: in the ordinance book it is required for a resident to obtain a driveway permit from our office and pay a \$50.00 inspection fee. Residents are then required to contact White County Area Plan for an Improvement Location Permit. A revision to the ordinance was suggested to remove the inspection fee and have the resident apply with Area Plan first. When an Improvement Location Permit is applied for, Area Plan would send the application and documents to the Town of Monon for their approval or denial. This would be comparable to how the town reviews permit applications for new dwellings or increases in load (sewer). Attorney Trent will work on an ordinance revision.

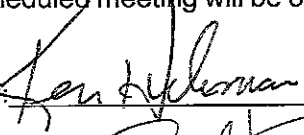
ATTORNEY REBECCA TRENT....Attorney Trent said that she has looked into the ADA requirements for replacing the entrance door at the new town hall. The door would not be required to be electronic. The requirements are that the door is at least 32" wide and does not exceed 5 lbs of force.

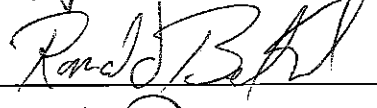
COUNCIL MEMBERS.....Nothing at this time.


Jamie Myers made a motion to adjourn the meeting.
Ron Benakovich seconded the motion. Motion carried.


The meeting was adjourned @ 7:25 pm.

The next regularly scheduled meeting will be on Wednesday, August 7, 2024, at 6:30 p.m.

COUNCIL PRESIDENT: 

COUNCIL VICE PRESIDENT: 

COUNCIL MEMBER: 

COUNCIL MEMBER: 

COUNCIL MEMBER: 

ATTEST: 